

BOH Minutes 1-21-25

Call to order 6:00

Approve payment of current bills: Austman motion, Shell second, passed unanimously

Approve minutes of previous meetings: Austman motion, Brucker second, passed unanimously

Finance report: Shell motion, Lindgren second, passed unanimously

Admin report: Much discussion about remote work and how it affects individual jobs, how it reflects on other staff members, and public perception. It was also discussed about trying to accommodate staff members when the need to work remotely comes up, trying to be compassionate to keep valued employees while addressing the need to ensure work is being done remotely. There are certain positions where remote work is not appropriate for the position. The Administrator will discuss with staff and take appropriate measures. Also discussed were items in the Administrator's report; i.e. disposal of unneeded property, staff openings, the new building.

Personnel update: Miller discussed with the Board the two openings, community educator, SIS. He is evaluating the need for either position. Short asked the Board to formally recommend to the County Board that Lynn Matthews be appointed to the Board of Health to fill the position vacated by Laurelyn Cropek's retirement. Austman motion, Shell second, passed unanimously.

Bank signers: Short discussed the need to have a third person designated as a signer on certain board bank accounts. He recommended Matthews to be that person once she is appointed to the BOH in February. Lindgren motion, Austman second, passed unanimously.

Unneeded equipment: mostly covered in the Admin report. Miller will make a list of unneeded equipment for the board.

State St. Building: Discussion held on the needed steps to take to sell the building. Short asked for and received permission to go ahead and have an appraisal done on the building. He suggested asking Rick Bowen to see if he is interested in doing that. Miller will contact him.

Other: Mostly covered in the Admin report, front door for the new building, signage, open house sometime in the spring.

Adjourn: Brucker motion, Austman second, passed unanimously.

6:45