

**Ford County Board of Health Meeting  
Gibson Area Hospital Education Building  
November 21, 2023, at 6:00 PM**

The Ford County Public Health Department Board of Health met in the Gibson Area Hospital Education Building on November, 2023. The meeting was called to order at 6:03pm by Ford County Board of Health President, Mike Short. The members present were Suzie Shell, Mike Short, Dr. Spangler, Dr. Austman, and Bob Lindgren. Donny Gill, Administrator and Morgan Behrens, Financial Coordinator were also present. Not present were Dr. Brucker, Laurelyn Cropek and Debbie Smith.

**Approve payment of current bills.**

Dr. Austman made the motion to approve payment of current bills. Shell seconded the motion. Motion carried unanimously.

**Approval of previous minutes**

Minutes reviewed and no changes made. Dr. Austman made the motion to approve the minutes from September 19, 2023, as presented. Shell seconded the motion. Motion approved.

**Finance Report**

Bob Lindgren made the motion to approve the finance report. Shell seconded the motion. Motion carried unanimously.

**Visitors**

None

**Administrator's Report**

Gill provided an update on recent Digital Security and Protection and 1<sup>st</sup> Amendment Audit training. Gill updated the Board on the IPLAN. Gill also informed the Board that he is still looking for Contractors for the Taft office and gave an update on the State St office.

**Old Business**

***Open Personnel Positions***

Gill informed the Board of the current open personnel positions. Gill told the board that the PHEP position is officially filled with a tentative start date of December 18<sup>th</sup>. Interviews for the Community Health Educator position is still on going.

***Nuisance Order***

Gill met with State's Attorney Killian and discussed the city burn pit and whether it met the level of nuisance order violation. Attorney Killian advised that the city may have protections against such violations.

**New Business**

***Electronic Billing & STI Clinic***

Dr. Austman made the motion to move forward with the process of receiving the Electronic Billing system and with the STI Clinic. Spangler seconded the motion. Motion carried unanimously.

***Flu Shot Total***

Gill provided the total number of flu shots that were given to the public,

***COVID Vaccine for the Insured***

Gill informed the Board that COVID Vaccine for the insured is not cost effective, insurance would have to billed anywhere from \$150-\$170 per vaccine.

**Other**

President Short is going to complete an Administrator Evaluation for Grant Reporting

**Adjourn**

Suzie Shell made the motion to adjourn the meeting at 6:41 pm. Austman seconded the motion. Motion carried unanimously.

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Dr. Mark Spangler, Secretary

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Date