

Ford County Board of Health Meeting
Gibson Area Hospital and Health Services Education Room
April 19, 2022, at 6:00 PM

The Ford County Public Health Department Board of Health met in the Gibson Area Hospital Health Services Education Room on April 19, 2022. The meeting was called to order at 6:00pm by Ford County Board of Health President, Mike Short. Those members present were Suzie Shell, Mike Short, Dr. Kevin Brucker, Robert Lindgren, Dr. Austman, Laurelyn Cropek and Dr. Mark Spangler. Lana Sample, Administrator was also present.

Approve payment of current bills.

Austman made the motion to approve payment of current bills. Cropek seconded the motion. Included in current bills was the payment to Mesa Biotech for COVID testing supplies. Motion carried unanimously.

Construction Vendors—Discussion held on planned construction for the new building and funding sources. Sample stated that costs from the health department funds would be less than \$20,000 after other funding sources. Spangler made a motion to allow payment to: MCS Office Technologies, Integrity Concrete, The Fashion Shop, and Premier Construction upon completion of work at no more than 10% over initial estimates submitted. Shell seconded the motion. Motion carried unanimously.

Approval of previous minutes

Lindgren made a motion to approve the previous meeting minutes with meeting date change in minutes to January 18. Cropek seconded the motion. Motion carried unanimously.

Finance Report

Shell made the motion to approve the finance report. Brucker seconded the motion. Motion carried unanimously.

Visitors

County Board members from District 2: Anne Ihrke, Cindy Ihrke, and Leslie King informed the Board about the current water well situation in Roberts. The members asked for any assistance in finding/securing funding for the Village.

Administrator's Report

Sample informed the Board that the Ford County Board passed the new Ford County Employee Handbook. Sample reviewed the program review completed for APS and discussed COVID grants. Contact Tracing grant ended March 31 and COVID Vaccination grant ends December 31. COVID Response grant allows for continued contact tracing and COVID testing. COVID Crisis grant focuses on staff retention and appreciation as well as evaluating and improving upon the pandemic response.

Old Business

Health Department Building

Sample reviewed the construction planned: Conversion of a restroom to make ADA compliant, installation of a ramp for ADA accessibility, installation of new flooring, and installation of technology and security system including an ADA accessible door on west side of the building.

Nuisance Ordinance

No update

New Business

Reappointments

Austman made a motion to recommend to the Ford County Board to reappoint Mike Short and Laurelyn Cropek to the Ford County Board of Health. Spangler seconded the motion. Motion carried unanimously.

Election of Officers

Cropek made the motion to elect Mike Short as President, Susie Shell as Vice President, and Dr. Spangler as Secretary. Asustman seconded the motion. Motion carried unanimously.

Annual Report

Spangler made a motion to accept the FY21 Annual report with the addition of COVID statistics. Brucker seconded the motion. Motion carried unanimously.

QuickBooks Administrator

Discussion held on current QuickBooks Administrator for FCPHD being Ed Souther and the need for a new QuickBooks Administrator as Mr. Souther has not been contracted with FCPHD for over 5 years. Austman made a motion to designate the Primary Administrator for QuickBooks to be Lana Sample, FCPHD Administrator. Spangler seconded the motion. Motion carried unanimously.

Other

None

Adjourn

Austman made the motion to adjourn the meeting at 6:45 pm. Brucker seconded the motion. Motion carried unanimously.

Dr. Mark Spangler, Secretary

Date

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