**Ford County Organization’s Plan to Re-Open**

Ford County Public Health Department requests a plan to be provided with how entities plan to address the below areas. The health and safety are of the utmost importance during the COVID-19 pandemic. Please keep the following in mind while putting together a re-opening plan.

* Due to the current situation and [Executive Order 2020-32](https://www2.illinois.gov/Documents/ExecOrders/2020/ExecutiveOrder-2020-32.pdf), FCPHD encourages all entities check that insurance coverage, including liability and worker’s compensation, is active and in force.
* FCPHD also encourages businesses to seek guidance and/or approval from any State or Federal regulatory agency, such as the Department on Finance and Professional Regulation, to ensure their licensure or certification allows that business to be open.
* FCPHD also encourages businesses to seek information from any State or Federal regulatory agency to determine what, if any, enforcement action may be taken against them if they choose to open.
* Businesses are located on private property and as such, have the right to refuse service to and request an individual to leave their property if that individual is not complying with the guidelines of that business. FCPHD encourages posting guidelines expected of individuals on private property.
* [Social distancing](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html), [face coverings](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html), [spreading COVID-19](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-covid-spreads.html), [contact tracing](https://www.cdc.gov/coronavirus/2019-ncov/php/open-america/contact-tracing.html), and [disinfecting spaces](https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html?deliveryName=USCDC_10_4-DM27264).

**Organization/Business Name**: Click or tap here to enter text.

**Contact Name and number:** Click or tap here to enter text.

**Email and/or Address:** Click or tap here to enter text.

1. Employees
   * 1. Social Distancing in work and break areas

Click or tap here to enter text.

* + 1. Hand hygiene

Click or tap here to enter text.

* + 1. Symptom monitoring \*Please see [CDC reference](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html)

Click or tap here to enter text.

* + 1. Face coverings

Click or tap here to enter text.

1. Guests/Customers/Patrons
2. Social distancing

Click or tap here to enter text.

1. Hand hygiene

Click or tap here to enter text.

1. Face covering enforcement

Click or tap here to enter text.

1. Public education displayed

Click or tap here to enter text.

1. Occupancy limitations

Click or tap here to enter text.

1. Guest tracking *\*Please develop a way to assist with contact tracing of those frequenting your building in the event of a confirmed case*

Click or tap here to enter text.

1. General considerations
2. Disinfecting frequently touched surfaces

Click or tap here to enter text.

1. Restrooms: public and/or employee

Click or tap here to enter text.

1. Timeline of re-opening and any future changes

Click or tap here to enter text.

1. Any additional comments

Click or tap here to enter text.

Name: Date: