

**Ford County Board of Health Meeting  
Gibson Area Hospital and Health Services Board Room  
January 20, 2015 at 6:00 PM**

The Ford County Public Health Department Board of Health met at the Gibson Area Hospital and Health Services board room on January 20, 2015. The meeting was called to order at 6:02 PM by President, Mike Short. Those members present were Randy Berger, Dr. Katherine Austman, Tina Biggs, Dr. Kevin Brucker, Valerie Cox, Dr. Mark Spangler, Laurelyn Cropek, and Mike Short. Lana Sample, Administrator, and Page Marcott, recording secretary, were also present.

**Approve payment of current bills.**

Dr. Katherine Austman made the motion to approve payment of current bills. Randy Berger seconded the motion. Tina Biggs abstained for payment to Biggs Lawn Care. Motion carried unanimously.

**Approval of previous minutes**

Dr. Katherine Austman made the motion to approve the previous meeting minutes. Tina Biggs seconded the motion. Motion carried unanimously.

**Visitors**

Elynor Stagen, Vice Chairman of Ford County Board, was present. She asked when the contract with Steve Williams expired. Mike Short updated Ms. Stagen on the terms of the contract.

**Administrators Report**

*MCH Report*

WIC caseload was at 269 for December and FCM was at 99. The staff continues to market to the community as outreach to get more clients.

*Agency Update*

Safe drinking water grant was submitted. ECIAAA gave FCPHD a few small mini grants which was nice to help supplement for the senior programs and to help buy supplies needed for those programs.

*Senior Services*

2 new Caregiver Advisor clients and 0 new Grandparents Raising Grandchildren clients. Senior Information Services served 25 new clients 60 and older and 7 new clients under the age of 60. Adult Protective Services took 4 new reports of abuse, 3 for an adult with disabilities and 1 for an older adult, and had 14 open cases. The Community Care Program had 52 active clients and completed 23 nursing home pre-screens.

*Community Health*

Kempton Clinics served 41 seniors. 19 child immunizations, 3 adult immunizations, 10 lead screenings, 1 hemoglobin, 0 pregnancy tests, 1 paternity test, and 2 TB skin tests were administered. Community Health nurse investigated 1 animal bite/rabies, 5 STD

cases, and 3 communicable disease cases. 227 vision screenings and 290 hearing screenings completed. 11 flu shots given as well

#### *Environmental*

13 food inspections and 47 2015 food renewal permits were issued. 1 food complaint was received. 2 septic and 2 new well inspections were completed. 1 Radon kit issued and 2 water sample kits were given. Working on letters that will be going out to businesses regarding the Smoke-free Illinois Act (SFIA). 13 SFIA compliance checks were completed.

#### **Finance Report**

Randy Berger made the motion to approve the budget report. Dr. Katherine Austman seconded the motion. Motion carried unanimously.

#### **Policy and Procedure Update**

Randy said the committee was meeting again Friday to try to finish up the policies they currently have.

#### **Food Sanitation Ordinance Food Inspection Notice Placards**

Lana presented the Board with the updates to the ordinance and the placard. The Board liked the way the letter looked on the placard.

#### **Home Kitchen Ordinance**

The Board discussed whether or not they wanted to pass an ordinance for Ford County. After discussion on the pros and cons of the ordinance, Mike Short suggested talking to the State's Attorney to get his opinion. Topic tabled until next board meeting.

#### **Credit Card Authorization**

Dr. Spangler made the motion to approve Administrator, Lana Sample, to use a Ford County Public Health Department credit card and to approve the business card agreement from the bank. Dr. Katherine Austman seconded the motion. Motion carried unanimously.

#### **FIPHD Update**

John and Mike are continuing to meet on a regular basis. The new checking account has been opened at First Trust in Watseka. Ford County has deposited their check for ECIAAA payback into the account. Currently, waiting for Iroquois County to do the same so ECIAAA can be paid.

#### **Grant Update**

FCPHD successfully submitted the planning grant for the consortium. There was discussion on the GAHHS contract and when that contract may be signed. Steve will be meeting with Rob to discuss the contract. They think the biggest piece to the contract is the financial aspect of it.

#### **Other**

Mike mentioned that he and Steve talked about the possibility of becoming a Care Coordination provider. They think that our staff is capable of becoming trained to do this service. Sheila has the materials to provide the appropriate training online. Dr. Katherine Austman and Dr. Spangler both agree it would be a good idea to train our staff to provide these services. Lana will contact Molina and Health Alliance to discuss the options and what opportunities could be present with these companies.

**Adjourn**

Laurelyn Cropek made the motion to adjourn the meeting. Dr. Katherine Austman seconded the motion. Motion carried unanimously. Meeting adjourned at 7:11 p.m.

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Dr. Mark Spangler, Secretary

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Date