

**Ford County Board of Health Meeting
Gibson Area Hospital and Health Services Board Room
April 21, 2015 at 6:00 PM**

The Ford County Public Health Department Board of Health met at the Gibson Area Hospital and Health Services board room on April 21, 2015. The meeting was called to order at 6:02 PM by President, Mike Short. Those members present were Randy Berger, Dr. Kevin Brucker, Laurelyn Cropek, Dr. Katherine Austman, and Mike Short. Those absent were Dr. Mark Spangler, Tina Biggs, and Valerie Cox. Lana Sample, Administrator, and Page Marcott, recording secretary, were also present.

Approve payment of current bills.

Randy Berger made the motion to approve payment of current bills. Laurelyn Cropek seconded the motion. Motion carried unanimously.

Approval of previous minutes

Dr. Katherine Austman made the motion to approve the previous meeting minutes. Dr. Kevin Brucker seconded the motion. Motion carried unanimously.

Administrators Report

MCH Report

WIC and FCM caseloads are both up. WIC caseload up to 89%.

Agency Update

Four grant applications are currently being worked on to be submitted. Brandi Williams will be part time April 27th.

Senior Services

APS Self-Neglect grant is being worked on. Marcia is going to retire June 30th. In May the Senior Programs will be doing some fairs in Gibson City, Piper and Roberts.

Environmental

Nancy will have a test date on Thursday for her LEHP.

Finance Report

Randy Berger made the motion to approve the finance report. Laurelyn Cropek seconded the motion. Motion carried unanimously.

Old Business

Policy and Procedure Update

Board wanted personal communications policy updated to coincide with the state law. Lana will re-word the policy and bring it to the next meeting.

New Business

Closed Sessions Minutes

Randy Berger made the motion to permanently close the closed session meeting minutes through April 2015. Dr. Brucker seconded the motion.

By Laws Review

Board discussed changing President elect to Vice President. No further discussion made and was tabled until next month's meeting.

Future Meetings

Board discussed going to having meetings every two months. They would like to get something written up for the bills approval process. Lana and Page will work on this and bring it to the next board meeting.

Adjourn

Laurelyn Cropek made the motion to adjourn the meeting. Dr. Kevin Brucker seconded the motion. Motion carried unanimously. Meeting adjourned at 6:29 p.m.

Dr. Mark Spangler, Secretary

Date