

**Ford County Board of Health Meeting  
Gibson Area Hospital and Health Services Board Room  
August 19, 2014 at 6:00 PM**

The Ford County Public Health Department Board of Health met at the Gibson Area Hospital and Health Services board room on August 19, 2014. The meeting was called to order at 6:03 PM by President Mike Short. Those members present were Mike Short, Dr. Kevin Brucker, Randy Berger, Tina Biggs, Laurelyn Cropek, Dr. Austman and Valerie Cox. Dr. Spangler was absent. Also present were Lana Sample, Administrator and Page Marcott, recording secretary.

**Approve Payment of Current Bills**

Randy Berger made the motion to approve the payment of current bills. Dr. Austman seconded the motion. Motion carried unanimously.

**Approval of Previous Minutes**

Dr. Brucker made the motion to approve the meeting minutes as written from the July 15 2014 meeting. Randy Berger seconded the motion. Motion carried unanimously.

**Administrator's Report**

*MCH Update*

The WIC caseload is up to 73%. The target is to reach 90% of our caseload. They have signed up 9 new clients so far in August. Family Case Management had a caseload of 101 in July and the goal is to have 159 caseload. The staff handed out fliers at different businesses for outreach.

*Agency Update*

The open house was successful. The weather was uncooperative but the turnout was great. The staff did a great job accommodating with the weather conditions. We moved everything to the office and gave several office tours and handed out information about all the programs. Each department had their own display with brochures and activities.

The nurses have been busy doing immunizations and TB tests. Susan has had an average of 8 seniors at the Kempton Legion each week. Diane has been doing a lot of outreach for the IBCCP program.

Nancy is keeping busy in the environmental department. She did 18 food inspections, 2 septic and 1 well. There was also one bird sent in for the West Nile program and the results came back negative.

The staff is preparing for the upcoming flu season. The vaccine should arrive sometime within the next week or two. The flu clinics have been scheduled and we will start advertising for this soon.

**Finance Report**

The board members were given the monthly cash flow statement, balance sheet and monthly comparison report. They had no concerns with the reports. Page stated that these reports will be given each month. Lana did inform the board that some numbers may adjust slightly due to the state adjusting grant amounts, but it won't be anything major.

**Policy and Procedure Update**

Randy Berger informed the board that the committee is still trying to set a date to meet. They are hoping it will be within the next two weeks.

**Website Development**

The website is not live yet but it will be in the next few days. Lana and Mike have been communicating with Bernie about a few changes to the website.

**Employment**

Dr. Austman made the motion to allow Lana to hire the candidate for the Emergency Preparedness/Associate Sanitarian position. Dr. Brucker seconded the motion. Motion carried unanimously.

**Contract with PCH Group**

Steve Williams presented his proposal to the board. He informed the board of what his projection would be for the health department to succeed. Mr. Williams explained the need for Gibson Area Hospital and Health Services, health department and all Ford County partners to work together to make this project succeed. A collaboration model was given to the board members which explained how all departments would work together to make one successful unit. He explained that there are a few counties that have started to look into doing the same collaboration because it is getting harder for smaller health departments to stand alone. Mr. Williams also stated that he has had some conversations at the state level along with a few members of Gibson Area Hospital and Health Services and they both seem to be intrigued by this idea. Dr. Austman would like to see a collaboration without Gibson Area Hospital and Health Services as the “king pin” of the project and make it more patient centered. A few members would like to see a financial model of this collaboration as well. Mike Short asked Randy Berger what opinions the county board had in this collaboration. He stated that the county board would like to be able to fund the health department but it is legally not possible because they can only levy so much money. They are in support of the presented model from Mr. Williams. Dr. Austman made the motion to approve the contract with Patient Centered Health Group. Randy Berger seconded the motion. Motion carried unanimously.

**Approval to pay PCH Group**

Dr. Austman made the motion to approve the payment to PCH Group without prior board approval. Randy Berger seconded the motion. Motion carried unanimously.

**Spires Discussion**

Lana presented the board members with a proposal from CRCC for mental health services in the Kempton area. Laurelyn Cropek created this proposal by request for additional services to the seniors of Kempton. A proposal will be developed to present to Spires Foundation for potential funding.

**Adjournment**

Motion to adjourn made by Dr. Austman. Seconded by Laurelyn Cropek. Motion carried unanimously. Meeting adjourned at 8:02 p.m.

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Dr. Mark Spangler, Secretary

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Date