

**Ford County Board of Health Meeting
Gibson Area Hospital and Health Services Board Room
September 20, 2016 at 6:00 PM**

The Ford County Public Health Department Board of Health met at the Gibson Area Hospital and Health Services board room on September 20, 2016. The meeting was called to order at 6:06 PM by President, Mike Short. Those members present were Laurelyn Cropek, Randy Berger, Dr. Brucker, Marcia Peznowski, and Mike Short. Dr. Austman, Dr. Spangler and Valerie Cox were absent. Lana Sample, Administrator, and Page Eads, recording secretary, were also present.

Approve payment of current bills.

Randy Berger made the motion to approve payment of current bills. Laurelyn Cropek seconded the motion. Motion carried unanimously.

Approval of previous minutes

Marcia Peznowski made the motion to approve the previous meeting minutes. Dr. Brucker seconded the motion. Motion carried unanimously.

Administrator's Report

The health department has scheduled the 2016 flu clinics. West Nile Virus program has ended. The board was informed on the new CHIP requirement and VFC program. The position for Community Health Nurse has been posted. Ford County Building Commission approved new flooring in the building along with updating the bathrooms.

Finance Report

Dr. Brucker made the motion to approve the finance report. Randy Berger seconded the motion. Motion carried unanimously.

Website

Dr. Brucker made the motion to approve Cybernautic to redesign the website for the agency. Randy Berger seconded the motion. Motion carried unanimously.

New Business

Budget

Laurelyn Cropek made the motion to approve the Ford County Public Health Departments 2017 budget. Mike Short seconded the motion. Motion carried unanimously.

Equipment

New thermometers will need to be purchased before January 1, 2017. The new VFC requires back up refrigerator and freezers for the vaccine. The health department is looking into options to meet requirements. There will be a new lab chair ordered for the lab in the office.

Closed Meeting Minutes

Randy Berger made the motion to destroy audio of closed session minutes 18 months or older. Marcia Peznowski seconded the motion. Motion carried unanimously.

Adjourn

Marcia Peznowski made the motion to adjourn the meeting at 7:03 PM. Dr. Brucker seconded the motion. Motion carried unanimously.

Dr. Mark Spangler, Secretary

Date