

**Ford County Board of Health Meeting  
Gibson Area Hospital and Health Services Board Room  
July 21, 2015 at 6:00 PM**

The Ford County Public Health Department Board of Health met at the Gibson Area Hospital and Health Services board room on June 16, 2015. The meeting was called to order at 6:05 PM by President, Mike Short. Those members present were Dr. Kevin Brucker, Dr. Katherine Austman, Dr. Mark Spangler, Laurelyn Cropek and Mike Short. Randy Berger and Valerie Cox were absent. Lana Sample, Administrator, and Page Marcott, recording secretary, were also present.

**Approve payment of current bills.**

Dr. Spangler made the motion to approve payment of current bills. Laurelyn Cropek seconded the motion. Motion carried unanimously.

**Approval of previous minutes**

Dr. Spangler made the motion to approve the previous meeting minutes. Dr. Kevin Brucker seconded the motion. Motion carried unanimously.

**Administrators Report**

***MCH Report***

WIC was down 2% but still within 90% caseload. FCM was down 4%. Grant agreements have been sent in to the state but we are waiting for state to approve budget before we get signed agreements back.

Lana met with Finance Committee and presented a FY 16' budget.

**Finance Report**

Dr. Kevin Brucker made the motion to approve the finance report. Laurelyn Cropek seconded the motion. Motion carried unanimously.

**New Business**

***Food Permit Fees***

Discussion was held regarding next year food establishment fees. Suggestion of a \$400 fee for high risk and any establishment that has multiple departments with the suggestion of charging an additional \$200 per department. Lana will be working on revising the food ordinance which will include the fee schedule and definition of department.

***County Accounting Software***

The board was given information on a possibility of new accounting software with the county. At this point it is only discussion because the County Board has not voted to get new software but it is something they are looking more in to.

**Adjourn**

Laurelyn Cropek made the motion to adjourn the meeting. Dr. Mark Spangler seconded the motion. Motion carried unanimously. Meeting adjourned at 6:51 p.m.

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Dr. Mark Spangler, Secretary

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Date