

**Ford County Board of Health Meeting
Gibson Area Hospital and Health Services Board Room
June 16, 2015 at 6:00 PM**

The Ford County Public Health Department Board of Health met at the Gibson Area Hospital and Health Services board room on June 16, 2015. The meeting was called to order at 6:06 PM by President, Mike Short. Those members present were Dr. Kevin Brucker, Dr. Katherine Austman, Dr. Mark Spangler, Valerie Cox and Mike Short. Randy Berger and Laurelyn Crokek were absent. Lana Sample, Administrator, and Brandi Williams, recording secretary, were also present.

Approve payment of current bills.

Dr. Katherine Austman made the motion to approve payment of current bills. Dr. Mark Spangler seconded the motion. Motion carried unanimously.

Approval of previous minutes

Dr. Katherine Austman made the motion to approve the previous meeting minutes. Valerie Cox seconded the motion. Motion carried unanimously.

Administrators Report

MCH Report

WIC continues to increase its caseload. They are currently at 92.8% caseload and may have an opportunity in the fall for an increase in funding. FCM is awaiting an approved budget and contract from the State. Gibson Area Hospital will not renew the Director of Nursing contract; therefore, Diane Tavenner, RN and Susan Thamm, RN will absorb those responsibilities. FCPHD submitted a Healthy Families Illinois request but were not approved.

Senior Services

ECIAAA grant was presented and reviewed.

Adult Protective Services received a 94% on its program review.

Environmental

Ebola monitoring funds have been offered through Emergency Preparedness. Discussion on whether to apply, but will not pursue. Carle Hospital was named Ebola containment center. The tobacco grant was submitted.

Nancy Mandamuna will be able to re-apply on Thursday to schedule her LEHP exam. As of July 1, 2015, Nancy will need to work under a LEHP. Grundy County may be willing to help.

Finance Report

Dr. Kevin Brucker made the motion to approve the finance report. Dr. Mark Spangler seconded the motion. Motion carried unanimously.

Old Business

Future Meeting Schedule

Dr. Mark Spangler made the motion to approve change in BOH meeting dates to every other month which begins after July 15, 2015 BOH meeting. Dr. Katherine Austman seconded the motion. Motion carried unanimously.

Approval Process of Bills

A Board of Health member (at large) will sign off on the financial report twice a month, before payment of bills, as well as receive the financial information in their Board Pak.

New Business

Approve Contract for Medical Director/CEO

FCPHD must have a CEO. Dr. Katherine Austman was asked to be CEO, but prefers to step down as Medical Director and appoint Dr. Ray as Medical Director as well as CEO through September 30, 2015 when Lana Sample is able to fulfill the CEO position. Dr. Kevin Brucker made a motion to approve Dr. Ray as Medical Director and as CEO through September 30, 2015 pending state approval. Dr. Mark Spangler seconded the motion. Motion Carried unanimously. Dr. Kevin Brucker made the motion to approve Dr. Katherine Austman CEO until September 30, 2015 when Lana Sample is qualified, if Dr. Ray is not approved by the state. Valerie Cox seconded the motion. Motion carried unanimously.

Budget Fiscal Year

Further discussion needed.

Approval of New Hire

Dr. Katherine Austman made the motion to authorize Lana Sample’s discession to hire new employees for BOH approved positions that become vacant due to current employee termination/resignation. Dr. Mark Spangler seconded the motion. Motion carried unanimously.

Election of Officers

Dr. Mark Spangler made the motion to close nominations. Dr. Kevin Brucker seconded. Motion carried unanimously.

Dr. Katherine Austman made the motion to maintain current positions. Dr. Mark Spangler seconded the motion. Motion carried unanimously.

Other

Banking

Discussion held on individuals on signature card for both accounts. Currently, transfers to the payable account is done by phone or going to the bank due to Page not being on both accounts. After discussion, Board in agreeance to add Page to the Payables account in order to make online transfers.

Adjourn

Dr. Kevin Brucker made the motion to adjourn the meeting. Valerie Cox seconded the motion. Motion carried unanimously. Meeting adjourned at 6:46 p.m.

Dr. Mark Spangler, Secretary

Date